

City Council

Agenda Preview

June 20, 2017

▶ Presentations

- ▶ Item 2: Proclamation Declaring July as Parks and Recreation Month
 - ▶ Every July, the National Recreation and Park Association kicks off an annual campaign to promote outdoor recreation programs, encourage participants to enjoy local city parks, and emphasize the importance of parks and recreation within communities. The City maintains 31 parks and offers programs for residents of all ages to enjoy the outdoors, develop new skills, and make new friends.

▶ Consent Calendar

- ▶ Item 3: Certification of Warrant Register
 - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$1,918,661.55 for the time period reviewed.
- ▶ Item 4: Waive Reading of Ordinances and Resolutions
 - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ Item 5: Minutes of the Regular Meeting of the City Council Held on June 6, 2017
- ▶ Item 6: Adoption of Ordinance No. 297 – Relating to Transitory Lodgings
 - ▶ City Council may approve a second reading and adoption of an ordinance that would amend Title 9 and Title 11 of the Lake Forest Municipal Code to provide updates to definitions and uses for conformance with State law and clarify existing rules and interpretations affecting transitory-lodging and other uses in residential and nonresidential districts. In addition, the proposed amendments would also effectuate other minor updates to Title 9, regarding residential use standards and associated amendments to definitions in Chapter 11, Noise Control, for code consistency. If adopted, the ordinance would become effective on July 20, 2017.
- ▶ Item 7: Adoption of Ordinance No. 298 – Relating to Accessory Dwelling Units
 - ▶ City Council may approve a second reading and adoption of an ordinance that would amend Title 9 to designate Accessory Dwelling Units to only be permitted in residential areas of the City containing a detached single-family structure on a lot greater than 4,000 square feet. It will also establish development standards, within state limitations, for parking, height, lot coverage, fees, and maximum unit size where permissible by State law. If adopted, the ordinance would become effective on July 20, 2017.

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▶ **Consent Calendar (continued)**

- ▶ **Item 8: Monthly Treasurers Report – May 2017**
 - ▶ The May 2017 Treasurer’s Report provides information on the City’s investment portfolio. All investments are in compliance with the City’s Investment Policy.
- ▶ **Item 9: California Constitution Article XIII B Appropriations Limit**
 - ▶ City Council may approve the appropriations limit for Fiscal Year 2017-18 in the amount of \$117,876,364. The appropriations limit, also referred to as the “Gann-Limit,” restricts the amount of revenue spent by the City in any fiscal year.
- ▶ **Item 10: Award of Contract for Median, Parkway, and Slope Landscape Maintenance Services**
 - ▶ City Council may award a three-year contract in the amount of \$1.1 million to Nieves Landscape, Inc., for landscape maintenance services of the City’s medians, parkways, and slopes.
- ▶ **Item 11: Award of Contract for Tree Management Services**
 - ▶ City Council will consider awarding a \$1.2 million contract over three years to Great Scott Tree Services for tree management services for over 14,000 city trees. The work consists of pruning, planting, removal as required, staking for new trees, emergency response, on-call inspection by a certified arborist, preparation of any associated arborist reports, and a response plan for managing and treating invasive pests.
- ▶ **Item 12: Grant of Easements to the Irvine Ranch Water District**
 - ▶ City Council may approve three easement deeds with the Irvine Ranch Water District. A portion of the Lake Forest Sports Park development includes a recycled water pipeline located at the parks southeast perimeter, a metering station, and a blow-off valve along Rancho Parkway for servicing the park site. Thus, the City must execute a Grant of Easement for each site to IRWD for maintenance purposes.
- ▶ **Item 13: Grant License and License Agreement for Portola Hills North Community Association to Maintain Street Pavers at the Entrance to Tract 17826**
 - ▶ City Council will consider approving the Grant License and License Agreement with Portola Hills North Community Association to maintain the decorative pavement at the entrance to the northwest parcel of Saddleback Ranch Road.

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▶ Consent Calendar (continued)

- ▶ Item 14: Fourth Amendment to City Hall lease located at 25550 Commercentre Drive
 - ▶ City Council may approve a Fourth Amendment to the City Hall lease to extend the term through June 30, 2019 to coincide with the anticipated schedule for the completion of the proposed Civic Center. The current lease expires on June 30, 2018.
- ▶ Item 15: Request to Issue Notice of Funding Availability for Affordable Housing Development Focused on Veterans
 - ▶ The Notice of Funding Availability provides an overview of the Lake Forest community, demographics, and information specific to veterans living in Lake Forest, as well as an overview of the City's housing goals outlined in the City's 2013-2021 Housing Element. City Council may review the Notice of Funding Availability for veterans housing and direct staff to distribute it to local affordable housing organizations serving veteran groups.
- ▶ Item 16: Legislative and Regulatory Matters
 - ▶ City Council may take a position on the following two bills:
 - Senate Bill 347 (Jackson) – SB 347 regulates both recreational and commercial drone use codifying in State law existing federal regulations relative to drone operation, including all necessary registration and licensing requirements. Additionally, the bill prohibits the weaponization of drones or operation of weaponized drones, sets operational standards, and establishes a streamlined sanction system for drone operators in violation of the provisions within.
 - Assembly Bill 1408 (Calderon) – AB 1408 would require that the appropriate State department provide local law enforcement agencies with a record of supervision during any prior period of parole for every offender released to the corresponding jurisdiction. In addition, the supervising agency is required to petition a court to revoke the probation of any offender who violated his/her probation terms three (3) times, as opposed to the use of intermediate sanctions such as incarceration in a county jail facility.

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▶ Discussion

- ▶ Item 17: Award of Contract for Graffiti Removal and Steam Cleaning Maintenance Services
 - ▶ At the June 6 meeting, City Council requested staff to conduct additional research regarding the City's Graffiti Removal and Steam Cleaning Maintenance Service Contract. Staff reassessed the services provided under the contract and enhanced the scope of services to include gum removal, steam cleaning at park restrooms, and steam cleaning the sports courts at the Lake Forest Sports Park. This increased the previous annual contract amount by \$14,400. In addition, staff also increased the contingency amount allowed for after hour services, on-call emergencies, and to allow for additional graffiti cleanup if necessary. Therefore, Council may award a three year contract in the amount \$509,400 to Superior Property Services for Graffiti Removal and Steam Cleaning Maintenance Services.
- ▶ Item 18: Adoption of Fiscal Year 2017-18 Operating Budget
 - ▶ Adoption of the Fiscal Year 2017-18 Operating Budget would consist of \$46.9 million in revenues and \$46.3 million in expenditures.
 - A) Classification Plan and Salary Schedule for Fiscal Year 2017-2018
 - City Council may adopt a revised classification plan and salary schedule. The updated Classification Plan includes 46 salary grade adjustments, 11 new classifications, 2 classification title changes, and 4 reclassified classifications. The proposed Classification Plan reflects organizational changes proposed in the Fiscal Year 2017-18 Operating Budget and is designed to meet the current needs of the City while also providing flexibility for the future to address evolving work demands. If adopted, the City's Classification Plan would include 72 classifications and a total of 68 authorized full-time positions.

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▶ Discussion (continued)

- ▶ Item 19: Adoption of the Capital Improvement Projects Budget 2017-19
 - ▶ City Council may adopt a the 2017-19 Capital Improvement Projects Budget that includes capital expenditures of \$64.7 million in Fiscal Year 2017-18 and \$25.9 million in Fiscal Year 2018-19.
 - ▶ A) Lake Forest Sports Park Turf Analysis and Corresponding Options
 - City Council may discuss soccer field maintenance practices, field use, and allocations at the Lake Forest Sports Park. The popularity of the Sports Park has exceeded the expectations of the designed field usage creating an unsustainable field maintenance situation. Council may take the following actions: 1) Direct staff to prepare a cost benefit analysis of installing additional artificial turf soccer fields at the Lake Forest Sports Park and return to the City Council in approximately six months prior to commencing with the Sports Park Turf Replacement Project contained in the FY 2017-2019 Capital Improvement Projects ("CIP") Budget. 2) Accept the Parks and Recreation Commission's recommendation to reduce soccer play by 350 hours per year at the Sports Park and allocate future soccer practices to underutilized fields located citywide.
 - ▶ B) Annual Renewed Measure M (M2) Eligibility Submittal to the Orange County Transportation Authority
 - City Council may approve the Renewed Measure M Seven-Year Capital Improvement Program for Fiscal Years 2017-18 through 2023-24 and adopt a resolution attesting to the consistency of the City's General Plan Circulation Element with the County Master Plan of Arterial Highways, confirmation of the City's existing transportation mitigation fee programs, and submittal of the City's updated local signal synchronization plan and citywide pavement management program.
- ▶ Item 20: Status of Small Cell Applications and Wireless Consulting Services
 - ▶ City Council may discuss the ongoing progress of small cell deployment as it pertains to Senate Bill 649. The City currently utilizes consulting services to advance efforts regarding the deployment of small cell networks. However, the passing of Senate Bill 649 would significantly impact the wireless industry in terms of administrative approval of permits, site availability, and significantly reduced lease rates.